



Steps	Actions	Deadlines	Actions Performed By									
			Certified Candidate	Certified Mentor	Certified Mentor Chair	District Superintendent or District A A	dCOM Chair	dCOM Registrar	BOM Registrar	Board of Ministry	DCM Chair	Candidacy Manager
<b>Time to Complete:</b> <b>Minimum - 1 Year</b> <b>Maximum - 12 Years</b>												
<b>CERTIFIED CANDIDATE ROAD MAP</b>												
	<b>All Certified Candidates</b>											
1	Contact Certified Candidate	Quarterly		X								
2	One-on-one meeting	Annually	X	X								
3	Yearly re-certification interview	Spring / Annually	X	X		X	X	X				
4	Students in UM-Approved seminary complete & return Scholarship application (form online at <a href="http://www.txcumc.org">http://www.txcumc.org</a> )	Fall and/or Spring Annually	X									
5	Scholarship information received & sent to BOM Scholarship Chair	Fall and/or Spring Annually				X						
	<b>Certified Candidates Seeking Commissioning:</b>											
	<b>a.</b> Certified for minimum 1 calendar year											
	<b>b.</b> Completed or completing seminary degree											
	<b>c.</b> Complete Tx Conf. requirements, incl. UM History, Doctrine & Polity											
	<b>d. Deacon Candidates:</b> Deacon's Provisional Retreat. See GBHEM on "Contacts" Page											
6	Contact dCOM Registrar in writing: a) Request interview with dCOM b) Submit transcript	5-May	X									
7	Notification in writing to Certified Candidates of interviews	by June 14						X				
8	Submit to dCOM answers to <b>Book of Discipline</b> ¶ 324.9.a thru p		X									
9	Review Disciplinary questions with Certified Mentor	Summer	X									
10	Meet with dCOM	by Aug 31	X			X	X	X				
11	Notify BOM Registrar	by Sept 30				X		X				



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	<b>Time to Complete: Minimum - 1 Year Maximum - 12 Years</b>													
<b>CERTIFIED CANDIDATE ROAD MAP</b>														
12	Packets available for download by Certified Candidates, requiring: a. Background Check b. Credit Report c. Statement of Health d. Sermon & Bible Study	by Oct 15									X			X
13	Certified Candidate arranges to record sermon	Fall	X											
14	Arrange psychological testing with either Krist Samaritan Center or Jack Bodden	Fall	X											
15	Phone call to confirm download of packet by Certified Candidates	by Oct 31		X										
16	Walk through packets with Certified Candidate	by Nov 15		X										
17	Upload requested Packet materials to DOVE		X											
18	Request rec. letter from District Superintendent	Nov	X											
19	Letter of Recommendation sent to BOM Registrar	By Dec 15		X		X								
20	Completed packets returned to BOM Registrar via email/DOVE upload	By Dec 15	X											
21	Certified Candidate Triad	by Jan 15	X									X		
22	Certified Candidate interviews for Commissioning	January	X									X		
23	Approved Certified Candidates reported to Residency/DCM Chair	April									X			X
24	Residency/DCM groups created	April / May											X	
25	Certified Candidates are Commissioned	Annual Conference	X									X		
If Not Appt	Certified Candidates Recommended for Commissioning are mentored by BOM	Until appointed										X		
If BOM Votes to Continue	Certified Candidates continued by BOM Work Through Recommendations / Requirements From BOM	1 Year	X	X								X		